

ISSUANCE OF IMMIGRATION DOCUMENT BY REPLACEMENT

Article 35. Procedure form for the issuance of immigration document in the modality, issuance of immigration document by replacement of immigration document.

Applicable to: The foreign person in case of theft, loss or partial deterioration or total destruction of his/her resident, visitor card or FMM.

Requirements:

1	Copy of the passport, identity and travel document or official document that has been shown to obtain the condition of stay that he/she holds. When the foreign person is documented with FMM he/she should show the original
2	Proof of payment of rights, in accordance to the LFD (Federal Rights Law) and other provisions applicable: <ul style="list-style-type: none"> – Visitor without permit to carry on with paid activities: \$332.00 with basis on the Article 8º, subsection I. – Visitor with permit to carry on with paid activities: \$1,083.00 with basis on the Article 8º, subsection II. – Visitor Border Worker: \$332.00 with basis on the Article 8º, subsection III. – Visitor with adoption purposes: \$1,083.00 with basis on the Article 8º, subsection V, a). – Temporary resident up to one year \$1,083.00 with basis on the Article 8º subsection VI, a). – Temporary resident up to two years 1,083.00 with basis on the Article 8º subsection VI, a). – Temporary resident up to three years \$1,083.00 with basis on the Article 8º subsection VI, a). – Temporary resident up to four years \$1,083.00 with basis on the Article 8º subsection VI, a). – Permanent resident: \$1,083.00, with basis on the Article 8º, subsection VII.
3	In case of visitor or resident's card replacement, he/she should present basic form dully fill out and three identification card photographs (size 2.5x3 cm.), two front and one on the right side, white background, with the forehead and ears uncovered, without earrings and without glasses. Instantaneous photographs not accepted
4	In case that the replacement occurs for partial deterioration or total destruction, the FMM, visitor card, resident card or the provisional document should be attach, as the case may be.
5	In case of theft or loss of the immigration document in national territory, the foreign person should appear personally before the immigration authority. The appearance should be recorded on statement of facts.
6	In case of theft or loss abroad, the foreign person should present for replacement the FMM and visa used to his/her travel to Mexico.

Validity of authorization:

- The one corresponding to the migratory document that is being replaced.

Resolution Criteria:

I. The immigration authority prior verification of the compliance of the requirements applicable and the immigration checklist will issue the corresponding resolution:

- a) If the resolution is positive, the immigration authority will issue the corresponding document in the condition of stay, and with the same validity that had the document to be replaced. For the FMM replacement, the seal of the office for the procedure will be printed and its resolution stapled .
- b) in case of negative resolution, the immigration authority should issue a resolution duly supported and warranted, granting a term between fifteen and thirty calendar days so taht the foreign person leaves the national territory, or request the regularization of his/her stay.

II. In case that the immigration authority detects that the foreign person is under some cancellation hypothesis in terms of the Law, he/she should present evidence as an ancillary proceeding, the cancellation or not of the condition of stay.

Important:

- ✓ The foreign person should fill out a basic form available in the Institute's official website to print it and present it in the office for the procedure.
- ✓ The fingerprinting, the photographs pasting and the foreign person's signature will e performed before the immigration authority that will issue the corresponding card.
- ✓ The immigration authority could cancel the immigration document, for the causes mentioned in the articles 64 of the Law and 163 of the Regulation.